



PMI Central Alabama Board Position Description Position:

Youth and Social Impact Lead

Position: Youth and Social Impact Lead	Expected Duration: 1 year term
Reporting to: PMICAC Chapter President	Expected # PDUs: 25
# Positions Open: 1	Last Revised Date: 05/1/2023

Position Overview: Leads youth outreach activities for the chapter to benefit from chapter member retention and growth and create awareness about the usefulness of project management. This role is a chapter-president-appointed volunteer and part of the chapter board. They are serving as the link between the chapter and PMI global youth & social impact programs. The Youth and Social Impact Lead will focus on enabling youth (ages 5 to 35) and youth-focused communities through mentoring, building engaging relationships, and networking within the chapter’s reach.

Outreach activities include, but are not limited to, partnering directly with:

- Youth (ages 5 to 35) in or outside school/academic/entrepreneurial/professional environments
- Youth-serving nonprofits
- University faculty and administrators
- Other organizations that encompass and fulfill the PMI youth and social impact strategy

Essential Job Functions:

- Utilize PMI global resources, the Youth Engagement Toolkit and the chapter guide to support youth engagement within the community.
- Engage fellow PMI volunteers through youth and social impact activities to offer opportunities for developing their skills and participation in the community.
- Participate in the chapter leader’s annual planning process and propose a yearly business plan.
- Maintain a record of chapter outreach contacts and communications.
- Communicate initiatives during chapter membership meetings and the Chapter Annual Membership Meeting.

Other job functions as determined by the President and VP of Education. This position description is not intended to be all-inclusive. Volunteer may perform other related duties as negotiated to meet the ongoing needs of the organization. PDUs will be awarded commensurate with the activities performed.

Non-essential Job Functions: Educational experience.

Skill Requirements: Public speaking, Stakeholder relationship management, Persuasion/motivation skills, Agility/adaptability/flex

Other Skills/Abilities: Organizational skills.

Expected Time Requirements: 4 - 8 hours/month